



**Tigard High School  
Band Booster Meeting Minutes**

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**Friday, August 23, 2019 / 6:00 pm / THS Cafeteria**

**Present**

Sean Hotchkiss, President  
Tracy Scharn, Vice President  
Caterina Anderson, Co-Treasurer  
Teresa Pearson, Secretary  
Jim Irving, Band Director  
Kati McKee, Band Director  
Many Parents/Band Boosters

**Absent**

Kristy Dana, Co-Treasurer

Meeting started at 6:00 pm.

**Handouts:**

Budget  
Information Packet  
Fee Schedule  
Band Booster Survey

**Business:**

Mr. Irving briefly introduced himself, Ms. McKee, and Mr. Hotchkiss, and invited everyone to partake of the barbeque.

After everyone had a chance to choose food, Mr. Hotchkiss went over the agenda. The purpose of the THS Band Boosters is to support the students, including band classes, marching ensembles, winter guard, winter drum line, cadet drum line, pep band, etc. The Band Boosters is comprised of all the parents of these groups.

Mr. Irving, who is the director of the band program, then gave an overview of the band program. The band is the most active group on Tigard's campus. He showed how to find the band's website and calendar (where all events are posted). He emphasized that he and Ms. McKee treat band students as family, and invited students and parents to contact him and Ms. McKee with any issues or concerns. He congratulated the students for accomplishing a lot at this years' band camp.

Mr. Hotchkiss then informed people how to order band jackets. DJ Johnston kindly modeled the jackets.

Ms. McKee then further introduced herself as the director of the marching program. She pointed out that, because Tigard High School makes marching optional, those students who do it, love it. She said that Lisa Hasuike runs the Cadet Drum Line program, and recognized the students who were former Cadet members and their victory at last year's state competition. NWAPA allows students from two schools to compete together if one school does not have a competitive marching band, so students from Tualatin join Tigard's marching band. This year, the marching band has 10 students from Tualatin.

Ms. McKee then gave information on the marching band practice schedule, upcoming football game times, and upcoming competitions. She indicated that the Drum Line was honored by being invited to perform for the ribbon cutting for the new Templeton Elementary School on September 3, 2019. Ms. McKee showed how to access marching band information on McKee's Fabulous Forum online, including calendars.

Ms. McKee pointed out that the marching band is the best small marching band in the Pacific Northwest, having won 11 championships in 18 years.

Ms. McKee then provided information on the upcoming Disney trip. The band does this every other year, and participates in the Disney Magic Music Days educational program. The band performs in a stage concert and a parade, and does a recording session with a Disney conductor who conducts for Disney movies. Ms. McKee is not yet certain about whether there will be a jazz performance. The trip will be the first half of spring break, leaving Friday because the students will perform on Saturday, and returning on Wednesday. The plan is affordable because Ms. McKee does all of the logistics without charge, meaning that students only have to pay the actual cost of the trip. The cost will be \$900, and covers airfare, ground transportation, five nights at the Candy Cane Inn (which includes breakfast), Disney admission, clinics, and performance. The students will need to bring money for lunch and dinner. Ms. McKee will need to know who is going by September 23, 2019, along with a deposit. The band flies Southwest, which doesn't charge for bags, and students who play smaller instruments pack their instruments in their carry-on luggage and help bring along percussion instruments. Parents and siblings (staying with parents) may come, although the cost may be more. Parents are not expected to chaperone, although assistance with the twice-daily check-ins would be appreciated. Eighth grade marchers are not eligible to participate.

Ms. McKee pointed out that this year's marching band show was written by Tigard High graduates, Eddie Bednarek and Evan Kirschbaum. Ms. McKee introduced Mr. Bednarek, who was present, noting that Mr. Kirschbaum had already returned to college.

Mr. Hotchkiss thanked Dave Teal for barbequing. Mr. Hotchkiss then introduced the members of the THS Band Boosters Executive Board.

Ms. Anderson walked through the 2019-2020 budget, explaining the new easier-to-read format. The budget is a projection. The budget shows a projected deficit of \$3,200, which the Boosters hope to make up on fundraisers. We made some of that deficit up on the garage sale, which did very well. Ms. Anderson explained the difference between general funds and restricted funds, and how the revenue split works for the Balloon Festival. 20% of the revenues from the Balloon Festival and Concessions at the Balloon Festival go to the Band Boosters general fund. For the remaining 80%, the Board takes the revenue raised, divides that by the number of hours worked, and allocates those revenues to the students on whose behalf those hours were worked (the "Fair Share" allocation). The Fair Share funds have to be used to pay program fees first, before payment of extras (such as toward the Disney trip, or for reeds, accessories, etc.). Ms. Anderson stated that Ms. Dana manages the student funds and tracks for each student.

Mr. Hotchkiss then asked for approval of the 2019-2020 budget. Heidi Billings moved to approve, and Terry Henderson seconded the motion. The budget passed as presented.

The students then exited the meeting to go warm up.

Mr. Hotchkiss then addressed the need to raise money for the program, and explained that there are lots of opportunities for volunteering to help the band. He stated that we need everybody to do 4 or 5 shifts per year, which works out to about 0.2% of the time a person is awake during the year. Mr. Hotchkiss described the main events, including the Balloon Festival, Garage Sale, Fall Can & Bottle Drive, Jazz & Guitar

Concert, Craft Fair/Wreath Sale, Rhythm Fest, All-School Auction, Spring Can & Bottle Drive, and concessions and miscellaneous one-off opportunities.

Beckah Page, the Craft Fair coordinator (who is also helping with Art in the Burbs), stated that she needed help with the Craft Fair. Although she has sent out vendor information, she needs a raffle coordinator (one or two people, hopefully two), who can help with acquiring and storing raffle items. Ms. Page described how rewarding volunteering for the band can be, and how it has helped her personally.

Ms. Scharn described the sign-up sheets available.

Mr. Hotchkiss went through the information packet, including a brief description of coordinator positions and responsibilities, as well as the list of events, hours, and coordinators needed, with an emphasis on upcoming activities.

Mr. Hotchkiss described when Band Booster meetings occur, on the third Wednesday of each month. The location of the next meeting is not yet set, because it depends on availability of the library due to construction activity. The next meeting will be the Disney Trip kick-off meeting. Mr. Hotchkiss pointed out that the Band Boosters are on Facebook and Instagram, for those who use those programs.

Ms. Scharn then described program for providing snacks to the pep band at football games, and invited sign-ups for volunteering for those.

Ms. McKee described the upcoming wreath sales. The wreaths come from Teufel Farms and are very nice. She mentioned that there is a closed Facebook group for the Marching Ensembles, which should be limited to information on marching band. She also said that Tigard High School is no longer participating in a scrip program, but that people can participate in donations through the Amazon Smile program.

Mr. Hotchkiss invited parents to sign up to help, and fill out a survey, prior to the students playing.

Ms. Scharn described the chuck wagon, used to feed the students at marching competitions. She indicated that the Boosters will need a Chuck Wagon Coordinator, and need volunteers to help prepare and serve meals.

Mr. Hotchkiss mentioned that Ms. Anderson was available to accept fee payments for student fees.

After a break where people had the opportunity to sign up to volunteer, the students performed for the group, showing their great progress and success at Band Camp.

Meeting ended at 7:45 p.m.

Next Band Booster **Executive BOARD** meeting

September 18, 2019, 6:00 p.m., place TBD (Tigard High School Library, if available)

Next Band **BOOSTER** meeting

September 18, 2019, 7:00 p.m., place TBD (Tigard High School Library, if available)